

Dear Colleagues,

The articles prepared according to the requirements specified in these Appendices are accepted until November 10th, 2024 inclusive.

Electronic registration is required to participate in all events of the Forum. You can register for the Forum and submit an article online at bafo-forum.ru.

Section of the Scientific and Practical Conference 2024 for Master's and Graduate Students includes the following sections:

1. Theory and practice of social communication;
2. Philosophical, historical and political issues of today;
3. Modern philology and the challenges of teaching philological disciplines to students of non-philological faculties;
4. Analysis and strategy: new horizons of business.

Requirements for the paper submission by educators, undergraduate and graduate students:

1. Upload one file on the website bafo-forum.ru.

The filename should include Surname First Name Patronymic of the author(s).

For example: Belova EB_article.docx.

2. The file should contain:
 - The article itself, along with additional data such as UDC, initials and surname(s) of the authors (arranged in alphabetical order), title of the article, abstract and keywords (in English), and a reference list.
 - Information in Russian: title of the article, initials and surname(s) of the author(s), abstract, and keywords.
 - Author information – full name, first name, middle name, academic title, position, place of work, email address or contact phone numbers (for feedback).
3. Article volume: **8000–13000 characters** (excluding author information, titles of articles, and reference list).

NB: For graduate students, the article must be signed by their scientific supervisor with his/her degree, title, and full name (**font 12 pt.**).

Paper requirements:

1. Page margins: 2 cm. Font: Times New Roman.
2. 14pt – Full name(s) (boldface font), article title (bold and capital letters), article text.
3. 12pt – UDC, Abstract, Keywords, List of Sources Used and Literature for references (boldface font), including both a phrase “Article presented by the scientific supervisor,...” and headings to the figures and tables.
4. Single line spacing. Paragraph indent: 1.25cm.
5. Numbering is not automatic (manual).
6. Left alignment: UDC.

7. Center alignment: title, full name, subtitles.
8. Width alignment: article text, reference list, abstract, keywords, author(s) details.
9. Page numbering: right bottom corner. Tables align to page width. Figures are centered in the text.
10. Each figure and table should have a number and heading and be in Microsoft Word format.
11. Footnotes for important information are made per page (do not refer to the reference list).
12. Do not use Latin letters, Greek and Russian alphabets; use your own macros and figure letters instead. Distinguish between the letter O and zero 0; sign, hyphen "-", en dash "-" and em dash "—".
13. Provide the list of references at the end of the article. Compile the list according to the order of references in the text according to GOST P 7.0.5-2008 "Bibliographic Reference." References to sources in the text are mandatory and in square brackets.
14. The percentage of uniqueness (originality) of the text should not be less than 75%.

Note: *To determine the exact UDC, please use Subject Area Codes (www.udcc.org).*

Articles will be checked for compliance. Non-compliance with formal requirements is grounds for rejection of articles for publication in the proceedings. The final decision on rejection of a manuscript for publication is made exclusively by the Editorial Board. The editorial board reserves the right to reject any material without explanation.

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